

## **Program Adjudication Template**

### **Project Overview Adjudication:**

- Does the project describe how the proposal/host organization aligns with InMotion Networks Mission, Vision and Goals?
- Does the project provide project goals and objectives for the project that address barriers to participation?
- Does the project proposed activities, venue and schedule fit with the program category and meet the goals and objectives?
- Does the applicant show their planning, implementation and partnerships that will support their project?
- Does the applicant include how they will leverage donations and sponsorships in their project?
- Does the applicant have a marketing and promotional plan for the project/event?
- Has the applicant outlined their follow-up plans for after their project/event?

### **Budget Adjudication:**

- Are the income and expenses reasonable for the project?
- Is there a contribution other than InMotion listed and if not are financial barriers cited?
- Does the project include any ineligible expenses? (E.g. The amount of funding requested being utilized in honorariums, swags, giveaways)