

The InMotion Network Nominations Committee is seeking "Expressions of Interest" from individuals who are interested in serving as a volunteer Director of the InMotion Network.

Interested parties are encouraged to contact InMotion Network and request a copy of our bylaws.

**Vision** Girls and Women engage and lead at all levels of sport and physical activity

**Mission** In Motion Network inspires and enables Alberta women and girls of all ages and abilities to engage in sport and physical activity

Increase women in sports leadership at local, provincial and national levels

**Education Strategic Goals** Harassment free sport - work with respect in sport  
Train the Trainers for communities

More explicit gender inclusive language

Increase organizational volunteer base

**Accountability & Governance Strategic Goals** Establish an evaluation plan to monitor impact of programs and advocacy efforts

Tracking of resources spent on delivery of programs and securing funding

Increased communication capacity to support partnership development and advocacy

**Communications Strategic Goals** Develop an advocacy strategy to engage community members, organizations and government in issues facing girls and women in sports and sports leadership

Communication plan that defines the principles and technology

Develop relationship management skills and tools

Development of a Fund Development and grant strategy

**Funding Strategic Goals** Gift acceptance policy  
Meet with other organizations and partner on sport development programs

Donation Program continuance

Increase partnerships across Alberta

**Program Strategic Goals** Expand IMN presence and projects into new communities and locations

Physical activity as a connection to community, culture, human rights

### **Director Responsibilities:**

Directors, individually and collectively as the Board of Directors are ultimately responsible for the operation and affairs of the InMotion Network. As such they are responsible to the membership and our primary funder, Sport Physical Activity and Recreations Branch – Government of Alberta. As such, Directors are expected to be fully informed on IMN matters and to participate in the deliberation and decisions in governance matters.

As a Director of the InMotion Network, your role is to serve the interests of women's sport, leadership, active recreation, and active living communities in Alberta.

It is desired that the Board of Directors represent a broad spectrum of interests and stakeholders, that they will be elected based on their participation and involvement in sport, leadership, active recreation and active living in Alberta, and most importantly their support of the mandate of the InMotion Network. Given this, those seeking to be Directors of the InMotion Network should have relevant leadership within one of the sport, active recreation and/or active living sectors. They should be individuals who are committed to attending all or most of the Board's meetings and actively participate, and to be willing to represent the InMotion Network on ad hoc and standing committees whether they are internal or external in nature.

**Director Requirements:**

- Must have, or be willing to purchase, an InMotion Network Individual Membership
- Normally reside in Alberta
- Have a significant interest in the development of women's sport, leadership, active recreation or active living in Alberta.

**Ideal candidate(s) will:**

- Be an individual who demonstrates leadership in their community and maintains a positive public profile, while supporting and advocating the mission, values and objectives of the IMN.
- Be a person available to the IMN for: consultation, assistance, attendance at pre-established events, other roles as mutually agreed upon.
- Advance the goals and sphere of influence of the IMN, represent and serve the membership in all its activities to advance sport, active recreation and active living in Alberta.
- Demonstrate a commitment to equity, diversity, and inclusion in their daily life.

**Decision Making:**

It is important that Board Members have the ability to listen and consider differing viewpoints as they work toward decisions. Every effort will be made to reach a consensus (a decision all can live with) when making decisions. Should there be an impasse on any significant issues a vote will be taken and whatever decision is made will be final and unanimously supported.

**Code of Ethics and Conduct:**

All IMN Board Members shall sign, recognize, and follow the Board Member Code of Ethics and Conduct as set out by the InMotion Network.

**Code of Conduct:**

- Members have an obligation not only to abide by the By-Laws and Policies and Procedures of the InMotion Network, but also to act in a manner that evidences their commitment to the principles and intent of the By-Laws and Policies and Procedures.
- All members should expect to be treated equitably and fairly in all matters. Members shall not discriminate against other members by means of different, unequal or inconsistent treatment applied to individuals or segments of the members.
- Private interests shall not provide the potential for or the appearance of an opportunity for benefit, wrongdoing, or unethical conduct. It is important to emphasize that conflict of interest relates to the potential for wrongdoing as well as to actual or intended wrongdoing.

- Information or data entrusted to members for use in their capacity or positions shall not be disclosed or disseminated in a manner that may cause embarrassment to the InMotion Network, or that betrays a trust or confidence.
- Members shall at all times exhibit deportment that maintains the InMotion Network's reputation and shall at no time harm or hinder the InMotion Network or its ability to represent its membership.
- No member shall harass another member by actions that include, but are not limited to, unwelcome remarks, invitations, requests, gestures, or physical contact that, interfering with or creating an intimidating situation for that other member. Harassment will be considered any such inappropriate behaviour, be it ethnic, religious, or sexual in nature.
- The interaction or involvement of members under the jurisdiction of the InMotion Network shall not result in threats, intimidation or inflicted physical distress between such members, whether implied or explicit.

#### **Conflict of Interest:**

- A Director of the InMotion Network shall not permit their own interest to conflict in any way with their fiduciary responsibilities to the InMotion Network.
- A Director of the InMotion Network shall not benefit directly or indirectly from any transaction with the InMotion Network, unless it is to the clear advantage of the InMotion Network as determined by the Board of Directors.
- A Director of the InMotion Network shall declare a conflict of interest and abstain from voting on any discussion matter relating specifically to their involvement with another sport organization, private business interest or outside non-profit organization.
- A volunteer Director of the InMotion Network shall not receive compensation for their services, except for compensation for out-of-pocket expenses incurred in the performance of their duties on behalf of the InMotion Network.

#### **Term of Office:**

Up to 3 Directors are being elected who, as per the Bylaws, shall hold office until the 2023 Annual General Meeting.

#### **Board Meetings:**

Quarterly Board meetings are generally scheduled from 5:00 pm to 6:30 pm on the third Tuesday of the first month of the quarter. This may be revised subject to the needs of the Board for 2021.

As a board, we are committed to forming an equitable, diverse, and inclusive InMotion Network. As such, we encourage First Nations, Métis, and Inuit persons; members of visible minority groups; persons with disabilities; persons of any sexual orientation or gender identity and expression; and all those who may further contribute to the diversification of ideas to apply.

Individuals interested in putting their name forward as a candidate are requested to email a covering letter identifying their motivation to serve as a Director of the InMotion Network and what they wish to leave as a legacy of your service, along with a resume to: [heidikonert@gmail.com](mailto:heidikonert@gmail.com)

Requests for additional information and inquiries should be directed to the Executive Director, Ella Mayer, at 780-644-5613 or emailed to: [heidikonert@gmail.com](mailto:heidikonert@gmail.com)

**While we appreciate all expressions of interest, only those candidates selected for an interview will be contacted.**