



Board of Directors Job Description Board Member

Authority and Responsibility:

The Board of Directors is the legal authority for InMotion Network. As a member of the Board, a Director acts in a position of trust for the community and is responsible for the effective governance of the organization. Board Members actively participate in committee work.

Requirements:

1. Commitment to the work of the Association
2. Knowledge and skills in areas of Board governance including policy, finance, programs, personnel, and advocacy
3. Attendance at meetings
4. Support of special events
5. Support of, and participation in, fundraising events
6. Willingness to serve on Committees

Term:

Board Members are elected by the membership at the Annual General Meeting, serve two-year terms, and shall be eligible for re-election at the end of their terms. After four consecutive terms, they must give up their seat on the Board, and may be re-elected after two year's absence, for a maximum of two terms.

General Duties:

1. Approve, where appropriate, policy and other recommendations received from the Board, its standing committees and staff
2. Monitor all Board policies
3. Review the bylaws and policy manual, and recommend bylaw changes to the membership
4. Active participation in the development of InMotion Network's organizational plan and annual review
5. Approve InMotion Network's budget
6. Assist in developing and maintaining positive relations among the Board, committees, staff members, and community to enhance InMotion Network's mission

Evaluation:

The Board Members' performance is evaluated annually based on the performance of assigned Board requirements and duties.

Review and Approval Date:

The Governance and Finance Committee annually reviews the Board Members' Job Description. Recommended changes are presented to the board

Approval date: _____ Review date: _____